

**POLK COUNTY FAIR SOCIETY  
MEETING OF THE BOARD OF DIRECTORS  
March 30<sup>th</sup>, 2014– 7:00 pm -10pm.  
Justice Center, Balsam Lake, WI  
(Draft for Approval)**

**Attendance:** Dale Wood –President, Rod McGee –Vice President, Karrie Melin-Swenson –Vice President, Geri Christensen –Treasurer, Becky Larson – Director, Brandon Derosier –Director, Rodney Rivard – Director, Janice Larson – Director, Grant Burdick –Director, Greg Dick, Karen Peper –Director, Ted Johnson –Director, Leslie Davidson –Director, Kerri Slate – Secretary, Karin and Bryan Sandberg, Jeff Bohn Vet, Justin Wood

**Call to Order:** The meeting was called to order at 0701 pm by President Dale Wood.

**Agenda:** Agenda was distributed; President Dale Wood requested a motion to approve the Agenda. Karen Peper made a motion to approve the Agenda as presented, Ted Johnson 2<sup>nd</sup>, and motion carried.

**Approval of Draft Minutes:** Draft meeting minutes from the February 27, 2014 PCFS Meeting of the board of Directors was distributed. President Dale Wood requested a motion to approve the Meeting minutes: Rod McGee made a motion to approve the February 27, 2014 Meeting Minutes with the addition of Royce Larson (via phone) to the attendance section, 2<sup>nd</sup> by Karen Peper , motion carried.

**Treasurer's Report:** Geri Christensen – Treasurer present copies of the treasurer's report dated March 27<sup>th</sup>, 2014. Rodney Rivard made a motion to accept the treasurers' report dated March 27<sup>th</sup>, 2014 as presented, 2<sup>nd</sup> by Grant Burdick, Motion carried.

Kevin Larson paintball vendor – described his booth - booth is 25 feet long, 6 feet wide, 7 feet wide and is totally in-closed. They shoot rubber balls with compressed air. People wear masks; cost is \$1/50 balls. They are not paint balls, they are rubber balls, and they are reused. Booth has a floor in it, totally enclosed. He does bring a large air tank for refilling the air cartridges. The air guns do create some noise so he would like to be somewhere where he would not bother other vendors with the noise. Targets used are usually a frying pan, they can hit the back wall as it is thicker, it is designed to take the shots without allowing them to pass through. He also has a target on the wall is a silhouette of a paint ball person with a target. Participants must be 12 or older and have to be able to wear the mask (fit properly), there are 2 at a time in the booth with the vendor.

Jeff Bohn – Polk County Fair Vet: Mr. Bohn presented information regarding the PEDv outbreak including disease information, pathology, affected animals and State recommendations. Mr. Bohn also presented what steps would have to be taken in the event an outbreak occurred on the fairgrounds and what impact that would have on a regular show and a terminal show. Mr .Bohn also presented information on the recent outbreak of an equine virus.

Karin Sandberg – May 9<sup>th</sup> is the planned arena open house, do we still want to have an open house if we can't have horses? Discussion regarding options, they will have a backup plan – maybe do something during the fair. Rod Rivard presented the plans for the Chinander horse arena sign and donor list.

**Old Business:**

- 1: Yellow House: Dale Wood – nothing new.
- 2: New Property Purchase: Still on hold, waiting for the county to make a decision.
- 3: Barn Walkways/Water Runoff Study: Karrie Melin-Swenson – Fred Kelling will start work on the H barn as soon as they snow is gone.
- 4: Southwest Directors Position: Geri Christensen – Have not seen Deb J, she may want to do it.
- 5: Tractor Sale/Use of Snow Club Tractor: Ted Johnson – Keith has the tractor fixed and ready to go, is on craigs list for \$4500 – 5000. He has not called to say it's sold. He was just going to bill for the parts and donate his time. Leslie Davidson nothing new regarding the use of the snowmobile club tractor.
- 6: Poultry/Small Animal Barn: Dale Wood - have not been able to do to much yet due to the snow, still on hold.
- 7: Establish spring startup/fall shut down procedures/written instructions/utility maps/checklist. Buildings and Grounds will work on, Brandon Derosier present and updated on need, he will work on it.
- 8: District Meetings: Geri Christensen – 4 people going. They will be covering “what’s new at the fair”, what are we doing with the CCP training we received and what are we doing for the 4 H celebrations, PEDv update, legislative update. Rod and Leslie attended Zone 4, Rod McGee attended a fair insurance meeting and presented information on insurance trends.
- 9: 2014 Fair Bids: Kerri Slate – Bids received reviewed, recommendations made by Kerri to approve the tent bid from Briggs, the communications bid from Communications Direct, the fire extinguisher bid from Mississippi Welders and the Portable toilet/hand washing station/tank pumping bid from Raska. Karrie Melin-Swenson makes a motion we approve the bid for Tent rental through Briggs Party and Tent Rental for \$11660.00, Rod McGee 2nd, Motion carried. Brandon Derosier made a motion to approve the communications bid from Communications Direct in the amount of \$800.00, Rod McGee 2nd, Motion carried. Geri Christensen made a motion to approve the fire extinguisher bid from Mississippi Welders as presented, 2<sup>nd</sup> by Rodney Rivard, motion carried. Karen Peper made a motion to accept the bid for Portable toilet/handwashing station/tank pumping in the amount of \$3175.00 from Raska, Geri Christensen 2nd, motion carried.

Rod McGee – Presented bids for installing heat in the 4H building, which would include 2 ceiling heaters with the power vents out the side run by Natural Gas. Natural gas will be run to the 4H building in the next 2 weeks. Karen Peper makes a motion to accept the recommendations from the buildings and grounds to accept the bid from Maxwell Inc. 2<sup>nd</sup> Becky Larson, motion carried.

## **Committee Reports:**

**Advertising:** Geri Christensen-presented the preliminary fair schedule and asked that all review and make sure they let her know what needs to be added and/or changed.

**Entertainment & Grandstand:** Rod McGee – contracts are out and coming back.

**Social Garden:** Geri Christensen/Rod McGee : nothing new at this time.

**Senior Events:** Kerri Slate: we continue working with ADRC on senior events. Murial Pfifer with the historical society passed away.

**Programming Committee:** Geri Christensen: reviewed contest: round bale, medallion hunt, cricket spitting, mud run.

**Premium Book:** Karrie Melin-Swenson - went to press, will be available on April 21<sup>st</sup>. Geri Christensen – do we want to print up a stuffer with advertising? Yes on the ones we hand out, no for the ones for the 4H.

**Commercial Exhibits:** Dale Wood – OMC want to walk around in a bee costume, ok to hand out stuff at their booth, but not while walking around. Karrie Melin-Swenson motion to not do any business with Fantasy corral this year, 2<sup>nd</sup> Becky Larson, motion carried. Ron was contacted by someone who has a water ball, we need more info.

**Fairest of the Fair:** Dale Wood : Contestants for 2014, current royalty are attending activities and parades.

**Bylaws & Policies:** Geri Christensen – nothing new

**Quality Meats:** Dale Wood : Reviewed the meeting minutes of the quality meats/livestock committee meeting regarding the PEDv outbreak, he reviewed the current Swine identification practice. He reviewed the committee discussion and recommendations regarding the swine show at the 2014 Fair.

**Small Animal:** Becky Larson – nothing new.

**Horse:** Rodney Rivard – presented information for the Arena dedication plaque, all in agreement in the purchase so he will get it ordered, Leslie Davidson – a group was created to manage the arena , they will be the primary contact and liaison between groups wishing to use the arena and the board, they will coordinate the events and manage upkeep, ect.

**Livestock:** Karrie Melin-Swenson – met 2 times. They added another dairy class. Meeting with the livestock committee May 14<sup>th</sup> at 430pm, at the fairgrounds. Dairy banquet is April 13<sup>th</sup>

**Ticket Sales:** Geri Christensen – all good

**EMT's & Safety:** Janice Larson – Nothing new, Northland ambulance will be our ambulance service for the 2014 fair.

**Parking:** Geri Christensen – all good

**Fair Camping:** Janice Larson – nothing new

**Budget:** Geri Christensen good – nothing new to report.

**Fundraising:** Geri Christensen – nothing new

**Use of Grounds & Winter Storage:** Geri Christensen- relay for life will have their event there again this year. Last year we waived their fee in lew of our team membership. Dale Wood – sheriff's department contacted him, they want to have their Easter egg hunt the weekend before Easter. Dale waved their fee.

**Bldgs. & Grounds – Maint. & Long Range Plans:** Rod McGee is now the head.

**Executive Committee:** Nothing new

## **New Business:**

- 1: Action on Committee Reports: Karen Peper makes a motion to allow the paint ball vendor to be at our 2014 fair, 2<sup>nd</sup> Rod McGee motion carried.

- 2: Swine Show: Rodney Rivard makes a motion to have a terminal show for the 2014 fair, Grant Burdick 2<sup>nd</sup>. Ted Johnson requests we have a ballet vote. Clarified: Vote Yes for terminal show, no for regular show. Chad Ludtke and Greg Dick counted paper votes. 8 yes, 3 no for Terminal Show. Vote to have a Terminal show for 2014 passed. Karrie Melin-Swenson makes a motion: As a result of the vote to have a terminal show that we allow Justin Wood to coordinate the details of the terminal show, 2<sup>nd</sup> Ted Johnson. Motion carried.
- 3: People Movers/Drivers: We are looking at an additional group to help with the people movers. If you know of anyone please let Judy Bainbridge know.
- 4: Hockey Association Contract Renewal: We will need to schedule a meeting with them for at the fairgrounds. We will table this for another month.
- 5: Insurance Policy Renewal: Geri Christensen: our policy will come due July 1<sup>st</sup>. Do we want the insurance company to come and provide a time for questions and answers prior to our renewal? Karrie Melin-Swenson feels it is a good idea to have them come. Geri Christensen will arrange this for the next meeting.
- 6: Caretaker Position: Dale Wood spoke with a couple that wants to stay at the fairgrounds. They were planning on coming back the end of March. They have not contacted Dale yet. They said they would contact us as soon as they get back.

**Set Next Meeting date/time:** April 24<sup>th</sup>, 2014 7pm at the Government Center in Balsam Lake

**Adjournment:** Grant Burdick makes a motion to adjourn the meeting, 2<sup>nd</sup> by Rodney Rivard, motion carried. Meeting was adjourned at 1037pm.

**Upcoming Events:** Upcoming events reviewed, winter storage load out sign-up sheet handed out, inmate day's sign-up sheet handed out.

Respectfully submitted by Kerri Slate, Secretary