

**POLK COUNTY FAIR SOCIETY  
MEETING OF THE BOARD OF DIRECTORS  
April 24th– 7:00 pm -10pm.  
Polk County Fair Grounds, St. Croix Falls  
(Draft for Approval)**

**Attendance:** Dale Wood-Present, Karrie Melin-Swenson –Vice President, Judy Bainbridge –Financial Secretary, Geri Christensen –Treasurer, Rod McGee –Vice President, Janis Larson, Becky Larson, Rodney Rivard , Royce Larson , Ted Johnson , Leslie Davison , Grant Burdick, Kerri Slate – Secretary, Greg Dick, Stephanie Larsen, Warren Nelson

**Call to Order:** The meeting was called to order at 0712 pm by President Dale Wood.

**Agenda:** Agenda was distributed; President Dale Wood requested a motion to approve the Agenda. Karrie Melin-Swenson makes a motion to accept the Agenda as presented, 2<sup>nd</sup> by Ted Johnson, motion carried

**Approval of Draft Minutes:** Draft meeting minutes from the March 30<sup>th</sup>, 2014 PCFS Meeting of the board of Directors was distributed. President Dale Wood requested a motion to approve the Meeting minutes: Ted Johnson made a motion to approve the March 30<sup>th</sup>, 2014 Meeting Minutes as presented, 2<sup>nd</sup> by Royce Larson, motion carried.

**Treasurer's Report:** Geri Christensen – Treasurer present copies of the treasurer's report dated April 24<sup>th</sup>, 2014. Karrie Melin-Swenson made a motion to accept the treasurer's report dated April 24, 2014 as presented, 2<sup>nd</sup> by Rodney Rivard , Motion carried.

**Old Business:**

1: Yellow House: Dale Wood – contract and money received by Chris Nelson from the purchaser and the home will be moved as soon as road restrictions are off. Chris is also taking down the barn. The well will need to be abandoned, per Dale Land and water will pay for 75% of cost. Bid received from Kirk-Hischer Well drilling for 750\$. Chris will also be filling in the basement.

2: New Property Purchase: Dale Wood – nothing new at this time, Warren Nelson – no meeting has been held in almost 2 months due to the elections.

3: Barn Walkways/Water Runoff Study: Ted Johnson – spoke with Larry, short wall will be \$4000, walkway will be \$4800. The whole side would cost @ \$12000. Karrie Melin-Swenson – shouldn't the wall be at the fair society cost? Since the fundraising has been specifically for the walkways. Funds available reviewed. Ted Johnson makes a motion to concrete the entire width of the South half of the tin barn including the wall, 2<sup>nd</sup> by Grant Burdick, motion passed.

- 4: Southwest Directors Position: Geri Christensen – tabled until next meeting.
- 5: Tractor Sale/Use of Snow Club Tractor: Ted Johnson – Bill for tractor repair received and paid \$200 – 300. Tractor has sold. Discussion on what to use the received funds on – some talk in past about purchasing a pull behind mower for the tractor. Dale has priced some new ones – between \$9000 - \$10500 new. Leslie Davidson – still on line to get the tractor no contract received yet. Grant Burdick wondering if there is any way to get a small ATV type vehicle for Greg Dick to use on the fairgrounds over the summer season. No idea's presented. Will table until next meeting.
- 6: Poultry/Small Animal Barn: Dale Wood – will need to hold a meeting to look over the design for the barn.
- 7: Establish spring startup/fall shut down procedures/written instructions/utility maps/checklist: Brandon Derosier – has not received the go ahead to turn things on, will need to get that first.
- 8: District Meetings: Geri Christensen – good information, lots of talk about the pig virus and pig shows.
- 9: People Movers/Drivers: Country side will help again as usual. Still need more people, any idea's on who – some idea's
- 10: Insurance Policy Renewal: Geri Christensen : Carol will be here at the next meeting to answer questions regarding our insurance.
- 11: Hockey Association Contract Renewal: Set up to meet with them prior to the May 22<sup>nd</sup>, meeting 6pm. Executive board will meet with them prior to the meeting.
- 12: Caretaker Position: Dale Wood – people are still interested and will contact us when they get back.
- 13: Use of Grounds Rules: Judy Bainbridge/Brandon Derosier 2<sup>nd</sup> to approve the use of ground rules contract, motion carried
- 14: Flea Market concessions: Judy passed around a sign up sheet for people to donate or help supply food/pop/water/bars for the concessions at the flea market.

## **Committee Reports:**

**Advertising:** Geri Christensen – meeting tonight prior to this, will try to have a pre fair media event, may do something on day 1 of the fair for the media. May change the yellow paper ad to a smaller version.

**Entertainment & Grandstand:** Rod McGee /Judy Bainbridge : contracts are coming in. Judy brought in a sample of the outdoor floor system they will be using under the main stage tent.

**Social Garden:** Geri Christensen: all good.

**Senior Events:** Kerri Slate nothing new

**Programming Committee:** Geri Christensen: We are working on several contests, including the round bale decorating contest, medallion hunt. We will be meeting on May 6<sup>th</sup>.

**Premium Book:** Dale Wood : books are here.

**Commercial Exhibits:** Ron Leibl: feels both the paintball vendor and the water ball are not considered commercial vendors, but is more entertainment. Ron suggests we think hard about this and put policies into place to manage these. Judy presented information obtained from the internet regarding the contract used for the water ball, seems very unsafe. Discussed finalizing indoor vendor spots in the 4H building, would be beneficial to increase number of vendor spots in the center of the 4 H building as well as adding one or 2 more on the edge. Ted Johnson makes a motion to approve adding 4 additional spaces in the middle of the 4H building and 1 – 3 on the edge of the 4H building, 2<sup>nd</sup> by Rod McGee , motion carried. Arnell in not returning so Ron stopped in to talk to them, they would like to be able to bring animals to the fair – please have them come to the next meeting.

**Fairest of the Fair:** Dale Wood: currently only 1 candidate, still looking for candidates.

**Bylaws & Policies:** Karrie Melin-Swenson - Pass

**Quality Meats:** Dale wood, presented a letter from Justin Wood that will be sent to the swine entries regarding the terminal swine show.

**Small Animal:** Becky Larson, nothing at this time.

**Horse:** Leslie Davidson : working well with the committee. Also noted we need some additional red boxes for both the bathrooms and the horse barn.

**Livestock:** Karrie Melin-Swenson – meeting with ag teachers on the 14<sup>th</sup>.

**Ticket Sales:** Geri Christensen - pass

**EMT's & Safety:** Janis Larson – Sheriff's department passed along thanks for allowing use of grounds for their Easter egg hunt.

**Parking:** Geri Christensen - Pass

**Fair Camping:** Janis Larson – apps are coming in.

**Budget:** Geri Christensen –nothing new

**Fundraising:** gAC – nothing new

**Use of Grounds & Winter Storage:** Geri Christensen – Ken Lamb, lives across the street, called and asked about having a wedding reception in October, wedding is being held at his house and they would like to be able to park cars over here that day. We should ask how many cars they are expecting. Dale Wood winter storage out went well. Only a few left but they were removed the following Monday. Geri Christensen makes a motion to allow Rod McGee to fertilize, cut and bail the grass/hay on the fairgrounds, 2<sup>nd</sup> by Brandon Derosier , motion carried.

**Bldgs. & Grounds – Maint. & Long Range Plans:** Rod McGee – Nothing at this time.

**Executive Committee:** Nothing at this time

## **New Business:**

1: Action on Committee Reports

2: 4-H t-shirts: info presented, if you would like one let Kerri know.

3: 4H food stand stove/oven: There is much that needs to be done in the 4H food stand, the walls are beginning to mold and the floor is coming up. Ted Johnson makes a motion to allow Leslie Davidson to purchase paint and paint the 4H food stand, 2<sup>nd</sup> by Rod McGee, motion carried.

**Set Next Meeting date/time:** May 22<sup>nd</sup> 2014 7pm at the Polk County Fair Grounds.

**Adjournment:** Geri Christensen makes a motion to adjourn the meeting, 2<sup>nd</sup> by Royce Larson, motion carried. Meeting was adjourned at 0952 pm.

**Upcoming Events:**

Respectfully submitted by Kerri Slate, Secretary