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**HORSE ARENA/HORSE BARN**  
**USE OF GROUNDS CONTRACT**  
**POLK COUNTY FAIR SOCIETY**  
**GERI CHRISTENSEN**  
**PO BOX 435, CLEAR LAKE, WI 54005**  
**715-491-0152**  
[geriannemchristensen@gmail.com](mailto:geriannemchristensen@gmail.com)  
**Lesley Davison**  
**715-553-1200**

Renter \_\_\_\_\_ Contact Person \_\_\_\_\_  
 Address \_\_\_\_\_ City, State, Zip Code \_\_\_\_\_  
 Telephone \_\_\_\_\_ email address \_\_\_\_\_  
 Date of Event \_\_\_\_\_ Estimated Fee \_\_\_\_\_  
 Buildings and grounds areas requested \_\_\_\_\_

Renter Agrees to:

**Arena Rental Costs:**

\$250 Damage & Clean up Deposit

- A walk through with a member of the Polk County Arena Committee (PCAC) or Polk County Use of Grounds Committee must be scheduled to determine refund of damage deposit
- Deposit will be returned in the mail the week following the event (based on acceptable completion of damage & cleaning audit)

\$300 Arena Rental (per day)

- Use of the arena
- Announcer's booth & PA system
- Arena lighting
- Concessions stand
- Access to bathrooms located next to the horse barn
- Groomer operator available 1 hour prior to start of the event for up to a 10 hour shift
  - Arena fee includes initial grooming prior to the event and grooming as needed
  - If event lasts longer than the 10 hour shift, a \$15 per hour surcharge will be assessed

**Camping**

- No overnight camping or parking unless previously approved by Use of Grounds Committee
- Normal fees apply for staying in general camping area (\$20 with Electricity/\$10 without Electricity)
  - No horses are allowed in the general camping area, a horse stall will need to be rented and horses stalled for the night (\$15 per day rental fee)
- A special use permit is required from the Polk County Health Department to camp in the horse camping area (north of the arena) and additional sanitation units (i.e. port-a-potties) would be required. Those arrangements should be made at least two weeks prior to your event.

Rental Fee		Date Received:	
Damage/Deposit		Deposit Refunded (amount/initials):	

**Rules and Regulations:**

1. Only personnel authorized by the Polk County Fair Board will be allowed to use any equipment on site, including but not limited to: tractor, drag, skid steer, people movers, etc
2. Only personnel authorized by the PCAC may groom the arena
3. Vehicle and/or trailer parking in designated areas only (absolutely no horses or horse trailers in designated handicapped areas)
4. Smoking is prohibited in the Arena, Barns and Stalls. (All fair park buildings)
5. Appliances such as coffee makers, microwaves, refrigerators, space heaters, etc. are absolutely prohibited in the stall area. No lights may be plugged into above stall electrical receptacles.
6. No straw is allowed in the stalls
7. No glass bottles or glasses are allowed in stall area
8. No weapons of any type are allowed on property
9. All small children must be accompanied by an adult at all times
10. Horses are confined to the barn, stall, practice arena, or arena only
11. Riding is permitted in designated riding areas only, absolutely no riding will be permitted in any other areas
- 12. All manure must be removed from parking areas, buildings, and general grounds and placed in the manure bunkers next to the barns. You are encouraged to haul your manure home with you. A removal fee will be charged for the manure placed in the bunkers.**
13. Biohazard containers are available and must be used for the disposal of all biohazard materials and needles. Please do not place needles in the trash receptacles or on the floor
14. No obstructions may be kept or stored in the stall aisles including furniture, chairs, carts, tack boxes, etc. Stall decorations must be fire retardant
15. An up-to-date copy of a negative Coggins test report is required to be available for all exhibitors during the event
16. Nailing or stapling items to inside or outside walls or posting of banners, fliers or notices directly on the buildings is strictly prohibited
17. Do not adjust or attempt repairs to any parts of the PA system, including but not limited to amplifier, microphones, remote microphones, speakers, speaker wiring, etc. Contact the Polk County Arena Committee chair for assistance
18. A Certificate of Insurance is required providing a General Liability Policy with a \$1,000,000 per occurrence limit and naming the Polk County Fair Society and Polk County as an Additional Insured
19. Polk County Fair Society or its affiliates are not responsible for any lost, stolen or damaged property
20. A person who is engaged for compensation in the rental of equines or equine equipment or tack or in the instruction of a person in the riding or driving of an equine or being a passenger upon an equine is not liable for the injury or death of a person involved in equine activities resulting from the inherent risks of equine activities, as defined in section 895,481 (1) (E) of the Wisconsin statutes

The use of the grounds is restricted to those buildings/areas in this contract only. Use of other buildings and areas are prohibited and may result in loss of damage deposit. The Polk County Fair Society reserves the right to retain a portion or all of the damage deposit.

Sign both copies of this agreement and return one with your payment and certificate of liability insurance no less than one month prior to your event, payable to the Polk County Fair Society, Inc. to the address above.

\_\_\_\_\_ Date \_\_\_\_\_  
Renter

\_\_\_\_\_ Date \_\_\_\_\_  
Polk County Fair Society, Inc

The above signed agrees to abide by the policies stated on this agreement. The above signed agrees to indemnify and save harmless the Polk County Fair Society, Inc., a Wisconsin Corporation, Officers and Directors and Polk County, its successors and assigns, from all claims for loss, damage or injuries sustained by the above signed or by a person whomsoever, whether the same be caused by the negligence of the above signed, or the officers, agents, employees or otherwise of the above signed