

POLK COUNTY FAIR SOCIETY
MEETING OF THE BOARD OF DIRECTORS
September 24th, 2015 7:00PM
Draft Meeting Minutes

Attendance: Becky Larson, Karrie Melin-Swenson, Grant Burdick, Amy Jonnson, Janis Larson, Warren Nelson, Brandon Derosier, Dennis Shilling, Rodney Rivard, Greg Dick, Ted Johnson, Royce Larson, Tracy LaBlanc, Geri Christensen, Dale Wood, Kerri Slate.

- Call to Order: Dale Wood called the meeting to order at 0720pm
- Approval of Agenda: requested the addition of Warren Nelson to New Business. Ted Johnson makes a motion to accept the agenda with additions, Amy Jonnson 2nd, motion carried
- Approval of Meeting Minutes dated August 27th, 2015 – question regarding the statement “* Dale Wood received the audit” – at bottom of the meeting minutes. Statement should have been moved into the body of the meeting minutes and is in regards to Dale Wood receiving the intent to complete the audit. Royce Larson makes a motion to accept the meeting minutes with noted correction, 2nd by Brandon Derosier, motion carried.
- Approval of Treasurer’s Report and approval of 2016 PCFS Budget: Budget review, Tractor purchase – finance needs need to be pursued – Karrie Melin-Swenson, Ted Johnson and Geri Christensen will check with local banks for financing options. Karrie Melin-Swenson makes a motion to pay off \$13985 of the tractor purchase price and finance the remaining \$20000. 2nd by Grant Burdick, motion carried. Amy Jonnson Makes a motion to accept the treasurer’s report, 2nd by Karrie Melin-Swenson, motion carried. Proposed budget reviewed Ted Johnson makes a motion to increase the treasurer’s salary to \$2500 with an additional \$500 for an assistant during the fair and to accept the salary guidelines as presented, 2nd by Rodney Rivard, motion carried. Use of grounds fee’s – Rodney Rivard makes a motion to Increase horse barn fee with stall rental to \$250 and eliminate stall fee, 2nd by Geri Christensen, motion carried. Camping with the weddings was discussed, decided to leave the current policy in place. Brandon Derosier – now that we are using the 4H building more we need to address sound deadening system again. Ted Johnson makes a motion to accept all the payment guidelines with the correction on the horse barn, 2nd by Brandon Derosier, motion carried. Proposed Budget reviewed – Janis Larson – camping income should remain at \$7000, Amy Jonnson – Commercial vendors income should be adjusted to \$16500. Superintendent of Entries – discussion with Gail Peterson on need to increase budgeted amount– Gail felt that it could stay the same. Premium pay out – can decrease to \$15000 as on average we are paying out \$14000. Salaries and cost for services – unknown if any changes in cost of services for cleaning vendor. Karrie Melin-Swenson – makes a motion to accept the budget with the changes as stated, 2nd Geri Christensen, motion carried.

Old Business

- 1: Small Animal Barn: Dale Wood – has not heard from Keith Anderson as of yet. Becky Larson – if we are not getting a new building can we please look into new rabbit cages. Becky Larson will look into it.
- 2: Annual Meeting October 15th, 2015 at 7pm reminder
- 3: Beekeepers – not present
- 4: Winter storage Sign up/skid steers-10/17 and 10/24. Forms are being printed at the copy shop, ordered triplicate and ordered 300 copies.
- 5: District Meeting: October 14th, Bayfield
- 6: Tin Barn – cementing of 2nd walkway: Quality Meats committee voted to donate \$5000 to the walkway project.
- 7: Wisconsin Association of Fairs Convention – registration count need prior to December 1st.
- 8: Superintendent of Entries Position: we will need to collaborate with Gail and Chuck on the job description.
- 9: Membership cards: Cannot get rid of them, it is in the bi laws, will leave as is now.
- 10: Warren Nelson – President from the Historical Society, we own 2 buildings – one on the fair grounds and one at Balsam Lake, they would like to turn the one on the fairgrounds over to the fair society. Question was asked what our

responsibility to the historical site; Warren did not feel that we would have any. Warren and the historical society has spoken with Dana Frey, Jeff Fuge and the County Board and all are in agreement this would be a good move. He will write up a letter of intent indicating there will be no stipulations. Karrie Melin-Swenson moves that we accept the red school house from the PC Historical society and control is turned over to the PCFS, 2nd Brandon Derosier, Motion carried.

Committee Reports

Advertising: Geri Christensen nothing

Entertainment & Grandstand: Geri Christensen – demolition derby or not. Geri Christensen makes a motion to have a demolition derby in 2016, 2nd by Brandon Derosier, motion carried.

Social Garden: Amy Jonnson – Andrea Jain will be taking over next year.

Senior Events: Nothing new at this time.

Programming Committee: have not met again since last meeting, nothing new.

Fundraising: meeting minutes presented – reviewed sticker campaign, calendar raffle, 50/50 raffle, flea market and sponsorships.

Executive Committee: Nothing at this time.

Premium Book: Dale Wood reminder to get change requests in.

Commercial Exhibits: Amy Jonnson – nothing new.

Fairest of the Fair: Dale Wood – going to parades and events

Bylaws & Policies: Karrie Melin-Swenson – nothing done yet, has not been contacted by Jeff Fuge yet.

Use of Grounds & Winter Storage: Dale Wood – thank you to everyone who will be helping with Winter Storage

Bldgs. & Grounds – Maint. Long Range Plans: Door on tin barn, could have just a small door/crawl through.

Quality Meats: Dale Wood – discussed \$5000 donation. Dr. McGraw – unsure if spring weigh in will be banned this year or not.

Small Animal: Becky Larson – will look into rabbit cages

Ticket Sales: Nothing new at this time.

EMT's & Safety: Janis Larson – will take the defib home for safe keeping

Horse: Becky Larson – Sandy Wood has a new horse group, they have not met yet but they would like to help here at the fairgrounds.

Livestock: Nothing at this time

Fair Camping: Nothing at this time

Budget: Geri Christensen – Tracy is looking into the program she uses for the township as this is what she is comfortable using. Ted Johnson makes a motion allocate \$1000 for computer, printer and software and can be revisited at a later date, Brandon Derosier 2nd. Motion passed.

Parking: Geri Christensen – nothing at this time

New Business:

1: Action on Committee Reports

2: 2016 Fair themes: Karrie Melin-Swenson "Raising best crops being raised in Polk County are our youth"

3: Set next meeting date/time: October 15th, 2015 – 7 pm Annual Meeting, County Board Room, Government Center in Balsam Lake

4: Dennis Shilling – board thanks him for being here and for assisting us. He is planning on being back next spring.

• Upcoming Events:

√ Inmate Work Dates October 5, 6

Motion to adjourn – Grant Burdick, 2nd by Royce Larson, motion carried.

Respectfully submitted by Kerri Slate, Secretary