

POLK COUNTY FAIR SOCIETY  
MEETING OF THE BOARD OF DIRECTORS

May 26th, 2016 7:00PM

Meeting to be held at **The 4 H building, Polk County Fair Grounds**

*(Directors, please contact Kerri Slate, Secretary if you are unable to attend this meeting)*

Draft meeting minutes

Attendance: Ted Johnson, Royce Larson, Rodney Rivard, Janis Larson, Tim Wilson, Warren Nelson, Judy Bainbridge, Don Dipprey, Geri Christensen, Kerri Slate, Karrie Melin-Swenson, Becky Larson, Becky Dickinsen, Dennis Shill, Matt Koch, Tracy LaBlanc

- Call to Order: called to order at 7:20 pm
- Approval of Agenda: agenda dated 5/26/16. Addition of Business requesting to use fair grounds for helipad to new business, Per Dale wood place this under old business - Falls Sampler Key. Also under New business Sign up for ATV/UTV need for fair, Super America card. Karrie Melin-Swenson 1<sup>st</sup>, Tim Wilson 2<sup>nd</sup>, motion carried.
- Approval of meeting minutes dated April 28th, 2016 (fix tim wilsons name under building and grounds) camping – no y's on the outlets, anti-siphon valve needed. Add Tracy Lablanc and Geri Christensen to attendance, Rodney Rivard 1<sup>st</sup>, Ted Johnson 2<sup>nd</sup>, motion carried. change the # sign to a \$ sign next to mark johnson's price.
- Approval of Treasurer's Report (treasure will be late): Presentation of the Treasurers Report dated May 26<sup>th</sup>, 2016. Tracy asked how re-imburements are being done, her and Dale Wood will look farther into. Ted Johnson moves to approve the Treasurers Report as printed, 2<sup>nd</sup> Don Dipprey, motion carried. Bill from Otter Creek Printing, Rodney Rivard will check into this.

Old Business

- 1: Small Animal Barn: Dale Wood – has a potential
- 2: Sportsmans Club request: did not attend meeting
- 3: Fire works Store Request: did not attend meeting
- 4: SCF Dog park Proposal: on hold for now
5. *falls sampler key*: Geri Christensen – they have misplaced the key they were assigned for the 4h building. Tabled at this time

Committee Reports

**Advertising:** Geri Christensen – discussion regarding use of posters (#of) for advertising for this year, and do we need to have the disclaimer on them. Janis Larson – we are also in need of signage at the grandstand. Disclaimer will go on the trifold and signage will be purchased. Posters – same amount is good.

**Bldgs. & Grounds:** Ted Johnson concrete will get done the beginning of June. Karrie Melin-Swenson – Leaders federation – will clean the floor before fair and the freezer the fair society owns is the one that is not working. Quilt display. Tim Wilson – tree cutting completed, power line was hit. Tree cutting is \$675 and he asked to have the bill for the power line sent to him. St Croix school children will be here the morning of June 8<sup>th</sup> to help with some clean up.

**Bylaws & Policies:** have not met

**Budget:**

**Commercial Exhibits**

**EMT & Safety:** Janis Larson – AED's are expiring, Karrie Melin-Swenson makes a motion to spend \$100 to purchase new AED pads, 2<sup>nd</sup> Rodney Rivard, motion carried. June 8<sup>th</sup> fire extinguishers will be done. Need outside fire extinguishers for the camp grounds to get legal, Karrie Melin-Swenson makes a motion to purchase 2 metal boxes for fire extinguishers for the camp grounds, 2<sup>nd</sup> Ted Johnson, motion carried. Brian Hobbs is questioning the catering licenses during off fair events; Janis will have him come to the June meeting to address questions.

**Entertainment/Grandstand:** Judy Bainbridge – all booked and all contracts. Judy Bainbridge makes a motion to approve a purchase of an additional sound system and to spend up to \$500, 2<sup>nd</sup> by Kerri Slate, Motion carried. Tim Wilson – working on an announcer for the grandstand.

**Executive Committee:** nothing at this time

**Fair Camping:** Janis Larson -Filling up quick

**Fairest of the Fair:** Dale Wood -3 little contestants, no older ones yet.

**Fundraising:** Becky Dickinson – flea market was not as busy as last year. Geri Christensen – Amy Johnson- grant opportunity from Grinnell Mutual that you submit your fair improvement project on face book and get votes. Karrie Melin-Swenson – walkways. Woody McBride is asking to put up a Wannagin days banner on the fairgrounds fence, would be nice to see if they would let us put up a banner in down town. Karrie Melin-Swenson and Geri Christensen will work on it. NextGen sponsorship, Fawn-Doe-Rosa – we have PCFS benches there and they have a sign on our fence. The benches are getting worn and faded and should be updated. Pepsi sponsorship/donation of water – Geri Christensen will reach out to them. She will only be contacting for the FS, she is not contacting in conjunction or for any of the churches and Amy Jonnson is contacting regarding ice.

**Horse:** Rodney Rivard – signed contract for Sunday show, do they need insurance? They will pay the arena fee, judge fee, awards fee and the fair will receive the gate fee from all contestants. They will need to cover their insurance and there is no damage deposit on the contract.

**Livestock:** Karrie Melin-Swenson – met here last night with the Ag Teachers, it went well. We will be receiving a load of shavings from St. Croix Hardwoods. Kosher is hauling, Indianhead Holstein will also be donating shavings. Signs in show barn will need to be updated.

**Parking:**

**Premium Book:** Geri Christensen- moving forward, we will need to replace the no parking signs this year.

**Programming Committee:** Geri Christensen – centenarian medallions are needed, ADRC is also looking for speakers for the tent this year. Colleen Forester wants to have a painting exhibit. 4H is designating Saturday as 4H t shirt day

**Quality Meats:** Meeting on June 13<sup>th</sup>, MAQA training on the 2<sup>nd</sup>.

**Small Animal:** Becky Larson – nothing at this time.

**Social Garden:** Geri Christensen – meeting was held, price will stay the same, Andrea Jain and Cherie's Miller will be running, will only have 1 location.

**Ticket Sales:** Geri Christensen meet and going good.

**Use of Grounds & Winter Storage:** Geri Christensen – Reviewed events that have been held so far this year. Royce Larson and Ted Johnson will look at the winter storage fee's. Karrie Melin-Swenson – Hockey association – they are putting up a new addition, need to get new contract signed, we will meet with them prior to the next board meeting. Ted Johnson moves that we replace the frost proof hydrant with a camping hydrant, 2<sup>nd</sup> Royce Larson, motion carried.

New Business:

1: Action on Committee Reports-none

2: Chair Rack: Dale Wood – do we want to purchase another chair rack. Ted Johnson makes a motion to purchase another chair rack, Royce Larson 2<sup>nd</sup>, motion carried.

3: South East Directors position: Dale Wood – Tracy is willing to take this spot until next year. Janis Larson makes a motion that Tracy LaBlanc be appointed the South East Directors Position until the next annual meeting, 2<sup>nd</sup> Royce Larson, 4 no, Motion carried

4: Interim Secretary Position: Karrie Melin-Swenson – had no response from advertisement for position. Previous Diane Gullebrandson (Kuhl) is being recommended by the Executive board for interim with the stipulation that she be paid ½ of the stipend, she will agree to stay through 10/31/16. Ted Johnson makes a motion to approve Diane Kuhl as Interim Secretary, 2<sup>nd</sup> Royce Larson, motion carried.

5: Fair Story Contest: 200 – 400 words, could be made into a contest, put online/face book. Advertising or programming committee should look into.

6: Set next meeting date/June 23<sup>th</sup>, 2016 – 7 pm, **4 H Building, Polk County Fair Grounds, St. Croix Falls Wi**

7: Bid approval: Ted Johnson makes a motion to have the Wood family get the bid to do the barn cleaning, 2<sup>nd</sup> Royce Larson, motion carried.

8: *Helipad request:* grounds are not available on Saturday June 11<sup>th</sup> (horse show), not available on Friday 10<sup>th</sup> (horse show 6pm) would be available before 6pm on Friday and after 3pm on Saturday.

9: *ATV/UTV request for fair.*

10: *super America card:* card will be chopped; Geri Christensen will need to cancel this.

11: Convention rooms have been booked

12: Russ Hanson – working with the red school house, Karrie Melin-Swenson will touch base with him.

13: Circus – Geri Christensen – a 2<sup>nd</sup> circus has contacted us regarding renting the fair grounds, looking at June 12<sup>th</sup>, nothing scheduled that day.

•Upcoming Events:

Livestock committee and Ag. teachers meet at fair park--Wed. May 25 @ 4:30p.m.

Inmates:

July 11<sup>th</sup> & 12<sup>th</sup>, 2016

August 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup>, 2016

October 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup>, 2016

October 5 District 2 Meeting, Dunn County

October 6 District 1, Oneida County

October 12 District 3, Grant County

October 13 District 4, Kenosha County

Nov. 27-30 IAFE Convention, Las Vegas, NV

January 8-11, 2017 WI Association of Fairs Convention, Chula Vista Resort

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Motion to Adjourn 953pm