

POLK COUNTY FAIR SOCIETY  
MEETING OF THE BOARD OF DIRECTORS

July 15, 2016 7:00PM

Meeting to be held at **The 4 H building, Polk County Fair Grounds**

**Attendance:** Dale Wood, Judy Bainbridge, Karrie Melin-Swenson, Tracy LaBlanc, Brandon Derosier, Becky Larson, Rod Rivard, Janis Larson, Leslie Davison, Tim Wilson, Don Dipprey, Ted Johnson, Warren Nelson, Jamie Wood, Misty Wood, Craig Scholz, Karin Sandberg, Bryan \_\_\_\_\_, Michelle Peterson, Kelly Hibbs, Jordon Hibbs, Melissa Monchilovich, Dan Wilson, Alison Gross, Merlin Hibbs, Britton Hibbs, Milan Monchilovich, Maddie Monchilovich, Morgan Monchilovich, Trent \_\_\_\_\_, Andrea Jain, Chris Wood, Amy Strobach, Gerianne Christensen and Diane Kuhl.

- Call to Order. The meeting was called to order by President, Dale Wood.
- **Approval of Agenda.** The McKinley Viking 4-H would like to speak. Rosalie Kittleson from the Dog Park may be here later. Tim Wilson would like to discuss equipment maintenance. The agenda was approved with the additions on a motion from Ted Johnson. Seconded by Don Dipprey. Motion carried.
- **Approval of meeting minutes.** Under Small Animal, it reads paid, it should read that we received a quote for the shell. Leslie Davison moved to approve the June 23, 2016 minutes with the correction. Seconded by Tim Wilson. Motion carried.
- **Approval of Treasurer's Report.** Treasurer Tracy LaBlanc reviewed the report going over deposits and the profit and loss from 11/2015 to present. Tracy asked about when to add the three outstanding checks back in. It was noted the two 4-H checks were for signs last year. The 3 parties will be contacted. Motion to accept the Treasurer's Report by Tim Wilson and seconded by Brandon Derosier. Motion carried.

The McKinley Vikings 4-H gave a presentation proposing a scale project for the fairgrounds. The proposed scale building and process would create a safer and more efficient process for weighing.

OLD BUSINESS

**Gopher Problem.** Tim Wilson finished the haying that Rod McGee had started. He said it was very rough and there are hundreds of gophers. Karrie Melin-Swenson said we have added more poison. Tim Wilson suggested some work by done on the fields. Options discussed.

**Signs.** Karrie Melin Swenson said we received approval for the banner on the Overlook for 4-6 weeks. We also have 2 with a 2 week variance. The other signs are in the township. Dale Wood noted that Max Stanze's sign post is up. A new post was added at Blanding but we're not sure who did that. In August, we'll talk about signs on the fence.

**Nursing Home Passes.** Diane Kuhl reported that we received responses from United Pioneer and Lawson Manor in Luck who requested 30 passes and Good Samaritan in SCF who will need about 10.

**Computer for Secretary.** Dale Wood noted we are working on this.

**Tent Bids.** Diane Kuhl reported that we adjusted our Briggs bid to order 4 smaller tents through Luck Party & Rental. When we adjusted the Briggs bid, they did not increase any part of their bid. We have sent them the deposit. Briggs to set up Saturday and Sunday and Luck Party on Tuesday. Someone from the horse project will be available when their tent goes up. Don Dipprey talked about location of the llama tent. It is too close to the Lions tent and causes problems with noise during judging. It is the plan to swap with the Education tent to solve the problem.

**Dog Park.** Rosalie Kittleson is not present. Karrie Melin Swenson said that that they are moving forward. It is their plan to have a tent by the community gardens during the fair to raise awareness about the dog park. It was the consensus that it is too dangerous to have people stopping there during the fair. They are free to have a sign but no activity there during the fair. The use of the road was discussed. Dale Wood suggested going to a City Council meeting to talk with them about the dog park. There seems some discrepancy about where dog park is to be located. Janis Larson made a motion that we contact Rosalie and copy the City Council to let them know that during the fair, they can only post a sign due to safety reasons. Seconded by Tim Wilson. Motion carried. Diane to send letter.

## COMMITTEE REPORTS

**Advertising:** Geri Christensen passed out a sample of the daily schedule which now contains the liability disclaimer on both sides. It was the consensus to print these with full information and just put the daily information on the sandwich boards. Geri also passed out colored maps of the grounds. Don Dipprey requested the change made for the llama tent. It was noted 4-H signs are up. Tracy LaBlanc asked about signed on the grounds for liability. Janis to address this in her report. Brandon Derosier asked about getting payout information on website for demo derby. It was noted that contact information is on there.

**Commercial:** Amy Johnson gone. Karrie Melin Swenson said she met with Grant about quilt displays. She talked about proposed changes for display.

**Horse Committee:** Karin Sandberg gave update. The missing horse standards were discussed. She said she thinks they'll show up. She talked about permanent signage for parking. Janis is working with them on that.

**Programming:** Gerianne said there are 4 hay bale entrants. There is no sponsor this year. Motion by Karrie Melin-Swenson for Fair to sponsor contest with \$175 prize money. Seconded by Judy Bainbridge. Motion carried.

**Ticket Sales:** Gerianne brought wristbands and tickets for disbursement after meeting.

**Bldgs. & Grounds:** Ted Johnson said the concrete is done in the tin barn. Gerianne Christensen noted that our flags are started to look tattered. Probably okay for this year but we'll need to look at replacing them before next year's fair. Craig Scholz said the roller at the peak of the show barn needs to be repaired. This was discussed. Some lights in the open barn are broken. Brandon Derosier noted that Rick Yunker will be putting in a light switch panel in the 4-H barn before the fair. Brandon the water leak at the north bathroom has been fixed but due to mud, they only did the minimal fix. Dale Wood brought up dead tree on west side of grounds. There is also one by schoolhouse. We will need to get a permit and take care of those after the fair.

**EMT & Safety:** Janis Larson passed around the Emergency Plan that will be available at the Secretary's Office during the fair. She discussed the need for permanent signage for liability. She said the baby changing station is broken and needs to be replaced. The cost is \$130. Ted Johnson motioned to purchase two. Seconded by Karrie Melin-Swenson. Motion carried.

**Fair Camping:** Janis said we are full.

**Livestock:** Karrie Melin Swenson reported on shavings coming from various distributors. She said the committee has discussed the McKinley Viking 4H proposal. They agree with the concept and have decided they should be allowed to set up a display at the 2016 fair. Brandon Derosier asked about setbacks for building. Jordan Hibbs said they spoke with Land & Water about that. He asked if they could have a life size model of the scale. Proposed location discussed. Ted Johnson suggested they run the proposed display by Quality Meats Committee. Ted motioned to allow them to put up a display of the concept. Seconded by Don Dipprey. Motion carried.

**Quality Meats:** Craig Scholz noted that we are up in all quality meats registrations. The letters are out and posters printed. Don Dipprey to announce. He also noted change of Carcass Show location. It was noted that if people don't specify a locker, it will go to Swanks.

**Use of Grounds & Winter Storage:** Gerianne said Balsam Legion used the step saver. Winter storage fees to be reviewed after the fair.

**Budget:** Nothing further to report.

**Entertainment/Grandstand:** Judy Bainbridge said everything is on schedule for entertainment. There are 33 entered in the talent contest so far. Jamie Wood said grandstand events are lined up. On the 24<sup>th</sup>, we'll need help for fencing. Jamie had the list of ATV's used for the fair. Everyone will be required to sign out the vehicle you use during the fair and you will be responsible for washing and fueling it before it is returned on Monday. Fuel and washing station available on the grounds. Dale Wood noted that we have purchased a pressure washer for the fair. It was also noted that we purchased a new shop vacuum and a safe for the Treasurer's Office. The old safe only worked sporadically.

**Fairest of the Fair:** Amy Strobach thanked everyone for attending the Fairest Dinner prior to the meeting. She feels we have 3 great contestants and all 3 will get a spot. The float has been refurbished this year to make it easier for pulling. Unsure what should be done with ferris wheel that was on old float. She noted that there had been talk about changing walls in the admin building where Fairest Corner is. In preparation of that, she tore everything down. As nothing has been done there yet, she is asking for funds to purchase 3-4 sheets of paneling to have it look nice for this year. Everyone agreed that was reasonable. They have one more parade in Luck this year.

**Parking:** Gerianne said we need new lathe and parking signs for the street. Janis will check on correct wording.

**Bylaws & Policies:** They have not met.

**Fundraising:** Nothing new to report.

**Premium Book:** Michelle Peterson reported exhibit numbers. Poultry was way up. Dale Wood noted that we share pens with St. Croix County if we need more.

**Social Garden:** Andrea Jain reported they are all set but still looking for workers for Saturday. Just need to be servers. Someone else will be checking ID's and taking cash.

**Small Animal:** Discussion of options for additional cages.

## NEW BUSINESS

**Missing Horse Standards-** Discussed earlier

**Sponsorship Thank Yous-** Gerianne passed out list and reviewed sponsors, amounts donated and how many passes received. Tracy LaBlanc questioned the number of passes given to the \$1000+ sponsors. It was noted this could be reviewed when policies are discussed.

**Mosquito Treatment-** Leslie Davison had talked with someone about treatment by the grandstand. It was noted that we have not done anything in the past and there are some issues that may make it less effective in that area.

**Power Washer & Shop Vac-** Discussed earlier

**Good Sam's 2018-** Gerianne said they are just looking for a commitment for this to be their venue. It was the consensus that we are willing to commit to that.

**Invitations & Passes for County Board & Dignitaries-** Diane Kuhl reported that letters have gone out with passes. Also to Emeritus Directors.

**WPCA Radio Spots for Fair-** Dale Wood reported we can get 50 ads for \$100. It was agreed that was a great deal. Dale and Don will do Coffee Clutch talk at station.

**Equipment Maintenance-** Tim Wilson expressed concerns about maintenance of mower. He said it needs regular routine maintenance. This was discussed. Dale noted that a number of tools have been purchased for use at the fairgrounds but seem to be missing. Brandon noted that he does have some tools at his home. He said the tools in the cabinet are not the fair's but privately owned.

Gerianne Christensen asked about contacting county to mow right before the fair as they have in the past. Dale Wood will talk with Debbie Peterson about it.

Dale informed everyone that because of new insurance, the county was here to look at our buildings. Due to concerns about the grandstand, they will be hiring a structural engineer to look at the grandstand. There is also a possible need for railings for the bleachers.

**Set next meeting date.** Dale said next meeting date Thursday, August 18<sup>th</sup> at 7:00 p.m. in the 4H Building at Fairgrounds.

Upcoming Events:

Inmates:	August 2 <sup>nd</sup> , 3 <sup>rd</sup> and 4 <sup>th</sup> , 2016
	October 3 <sup>rd</sup> , 4 <sup>th</sup> and 5 <sup>th</sup> , 2016
October 5	District 2 Meeting, Dunn County
Nov. 27-30	IAFE Convention, Las Vegas, NV
January 8-11, 2017	WI Association of Fairs Convention, Chula Vista Resort

Motion to Adjourn by Tim Wilson. Seconded by Brandon Derosier. Motion carried.

Respectfully Submitted, Diane Kuhl, Interim Secretary