

POLK COUNTY FAIR SOCIETY  
MEETING OF THE BOARD OF DIRECTORS  
July 10th, 2015

DRAFT MEETING MINUTES

Attendance: Dale Wood, Geri Christensen, Karrie Melin-Swenson, Judy Bainbridge, Grant Burdick, Becky Dickinson, Rodney Rivard, Janis Larson, Ted Johnson, Becky Larson, Amy Jonnson, Leslie Davison, Kerri Slate, Greg Dick, Karin Sandberg, Warren Nelson, Gail Peterson, Tracy LaBlanc.

•Call to Order: Meeting was called to order by President Dale Wood at 0746pm

•Approval of Agenda: Agenda dated July 10<sup>th</sup>, 2015 presented with additions of Gail Peterson, superintendent of Entries and Karin Sandberg, Horse committee added to the agenda. Amy Jonnson moved to accept the agenda with the additions, 2<sup>nd</sup> by Ted Johnson, motion carried.

•Approval of Meeting Minutes dated June 25th, 2015: Meeting minutes dated June 25<sup>th</sup>, 2015 presented, motion made by Ted Johnson to approve the meeting minutes as presented, 2<sup>nd</sup> by Geri Christensen, motion carried.

•Approval of Treasurer's Report: Treasurer's report dated July 10<sup>th</sup>, 2015 presented and reviewed. Noted that Tracy LaBlanc has been working with Geri in preparation for her beginning the Treasurers' position. Fred Kelling has been paid \$3600. Reviewed that there is \$4250 available for equipment purchases from the sale of the old tractor. Motion made by Brandon Derosier to approve the treasurer's report as presented, 2<sup>nd</sup> by Karrie Melin-Swenson, motion carried.

Gail Peterson: Superintendent of Entries – presented current numbers for entries. She is also submitting her resignation as Superintendent effective after this fair.

Old Business

1: Small Animal Barn-plan development of building, location ON HOLD UNTIL AFTER 2015 FAIR

Committee Reports

Advertising: Geri Christensen - Posters are here, please distribute. Daily schedule is not out to print yet as there are still changes, ad is set to go in the yellow paper but will be a week early.

Premium Book: Dale Wood – Karin Sandberg is wondering if the wording on the horse registration can be clarified as there is confusion on the fee's. Premium Book committee will look at this.

Quality Meats: Judy Bainbridge – good, numbers are down this year. Auction will be fine, may have to shift some animals around but will be selling the same number. We are looking at honoring Tom as this is his 40<sup>th</sup> year, quality meats will take care of this.

Ticket Sales: Geri Christensen – wrist bands are in.

Entertainment & Grandstand: Judy Bainbridge – all contracts are in and good. Jamie Wood – he has all info from Rod McGee and sorting through it, it will happen one way or another.

Commercial Exhibits: Amy Jonnson – all good.

Small Animal: Amy Jonnson – all good.

EMT's & Safety: Janis Larson- All good, she has a quote on the fire extinguishers that are needed for next year.

Social Garden: Amy Jonnson-in need of bartender for Thursday open, sounds like Andrea Jain will cover. Cherris Miller will be done as head of the Social garden after this year; Andrea Jain may have an interest in this. Cherris will be missed!!

Fairest of the Fair: Dale Wood – felt is went very well, contestants did well. Geri Christensen – wondering if there is any policy on any level regarding Fair Board member being judges? No one know's of any at this time. Dale Wood – originally there was only 1 contestant, at one point it did increase to 3, but then was back down to 2 and at that point it was too late to get judges from out of the area. Karrie Melin-Swenson – there is concern about someone having an issue with the perception of conflict of interest in the future. It was fine this year, but going forward may want to look if this should be done.

Horse: Karin Sandberg – there are some maintenance projects they would like to see get done before fair, fill for the stalls in the horse barn are needed as they are getting uneven, Ted Johnson will help coordinate getting the fill. They would like to purchase panels. Dale Wood/Justin Wood – wondering if the Fair board would like to purchase some to increase the number to get at a lower price. Amy Jonnson makes a motion that the Fair society board purchases 4 stalls in addition to the 4 stalls planned purchase by the horse committee, 2<sup>nd</sup> by Geri Christensen, motion carried. The horse project will also be taking down all the snow fence that is up in the stalls in the horse barn. Some painting is needed at the arena. Horse camp report: Went well

Parking: Geri Christensen – all are ready to go

Senior Events: Geri Christensen – Going good, 21 centenarians, Adam Jarchow and a rep from Sean Duffy's office will be attending on Friday, Interfaith caregivers will be doing a memory game for adults.

Bylaws & Policies: Karrie Melin-Swenson – we have not been contacted by Jeff Fuge yet, so still on hold.

Livestock: Karrie Melin-Swenson – Moving along in preparation for fair.

Fair Camping: Janis Larson – have 13 campers that we don't have spots for, so will refund them. Karrie Melin-Swenson – asked about when campers are allowed to come in, as someone said they can come in as early as Sunday but that there is no electricity until Tuesday. Janis confirmed this.

Programming Committee: Geri Christensen - Thanks to the committees that are stepping up with creating great things to do at the fair, great job!!

Budget: Dale Wood – nothing at this time.

Fundraising: Geri Christensen – Becky Larson will be doing a 50/50 raffle to raise money for the small animal building. The sticker campaign has netted almost \$1500 so far this year. Dale Wood: We still have the basket the Fair Society purchased at convention in January, should we raffle this somewhere during the fair?

Bldgs. & Grounds – Maint. Long Range Plans: Ted Johnson – we will need some fill for around the new cement on both ends as it didn't come out as far as we thought and will need some fill of trap rock. Dale Wood – Brandon got the roll up doors on the Friends of the Library building, Deb is wondering what her fee will be to use the building. Deb was very happy with the doors. He also has the doors for the Tin barn. Duke Kruger will do some odds and ends around the fair soon as well.

Executive Committee: Dale Wood – pass, nothing at this time.

Use of grounds: Geri Christensen – FYI Caretaker Patrick is not here at this time as his daughter was involved in an accident. Dennis leaves on July 24<sup>th</sup>. If Patrick has not returned by then, there may be a few days that we may not have a caretaker for a few days, it is close enough to fair that it should not be a problem. We have relay for life the weekend after the fair. Brandon Derosier – review on tractor/mower information. Paper vote to determine which brand of tractor is wanted. 11 vote for JD, 6 voted for other. Motion made by Geri Christensen to purchase a used tractor from Value Implement, 2<sup>nd</sup> by Brandon Derosier, Motion carried. Karrie Melin-Swenson/Grant Burdick make a motion to allow the committee to spend up to \$37,000.00 on a JD tractor, 2<sup>nd</sup> by Geri Christensen. Motion passed. Clean up dates – July 20<sup>th</sup>, July 25<sup>th</sup> and 27<sup>th</sup>.

#### New Business:

1: Action on Committee Reports: None needed

2: Review Proposed revisions to the Use of Grounds Rules Form: Geri Christensen – we would like to add a sentence that indicates that any use of equipment or motor vehicles on the fairgrounds needs to be by person's 18 years of age and older. Amy Jonnson makes a motion to add to the use of grounds form that anyone operating a motor vehicle or equipment of any type on the fairgrounds will need to be 18 years of age or older, 2<sup>nd</sup> Grant Burdick, motion carried.

3: Radio's – Insurance and user responsibility: Dale Wood – unknown of cost of insurance, they are under warranty. Group in agreement to not put additional insurance on them and those users are not responsible for any damages or lost radios.

4: Judy Bainbridge – use of ATV/GEM/UTV/Golf Carts agreement will be required to be signed and a copy of your driver's license will be also required. This is required from the companies loaning the equipment. Jamie Wood – is working on getting the tractors for the demo derby, are there any other request as they (implement dealers) are getting tired of being bombarded by people from the fair about the fair vehicles. So far they have had 3 people contact them. Judy contacted the same vendors as she has the last few years regarding the tractors for the people movers and ATV/UTV's, she did not check into any of the tractors for the grandstand events. No one else present indicates they have contacted the vendors, Brandon states he also has heard the same comments when he has contacted them.

4: Pre-Fair Review and Coordination: nothing discussed

5: Set next meeting date/time: August 27<sup>th</sup>, 2015 – PC Fairground, St. Croix Falls – admin building

Motion made by Grant Burdick to adjourn the meeting, 2<sup>nd</sup> by Becky Dickinson. Motion carried

Respectfully submitted by Kerri Slate, Secretary