

POLK COUNTY FAIR SOCIETY  
MEETING OF THE BOARD OF DIRECTORS

January 28<sup>th</sup>, 2016 7:00PM

Meeting to be held at The Government Center, **West Conference Room**, Balsam Lake WI  
*(Directors, please contact Kerri Slate, Secretary if you are unable to attend this meeting)*

DRAFT AGENDA

Attendance: Royce Larson, Ted Johnson, Don Dipprey, Tim Wilson, Janis Larson, Tracy LaBlanc Judy Bainbridge, Becky Larson, Becky Dickenson, Kerri Slate, Dale Wood, Karrie Melin-Swenson, Geri Christensen, Amy Wood, Jaime Wood, Amy & Todd from Lakeland Communication, Amy Johnson, Rod Rivard, Charles Prissal, Brandon Derosier

- Call to Order by Dale Wood, 705pm
- Approval of Agenda Don Dipprey makes a motion to approve the agenda as presented, 2<sup>nd</sup> Royce Larson, motion carried
- Approval of meeting minutes dated December 3th, 2015. Ted Johnson makes a motion to accept the meeting minutes with corrections, Tim Wilson 2<sup>nd</sup>, motion carried.
- Approval of Treasurer's Report: Tracy LaBlanc presented the treasurer's report dated 1/24/16. Judy Bainbridge – Premium Account update – currently there are \$3000 left of un-cashed premium checks. Ted Johnson makes a motion to accept the treasurer's report as presented and to approve the reimbursement of the \$100 that Dale Wood donated at Convention, 2<sup>nd</sup> Royce Larson, and motion carried.

Old Business

- 1: Small Animal Barn: Dale Wood, building inspector is still working on it, nothing new at this time.
- 2: Superintendent of Entries Position: Karrie Melin-Swenson. Has only received 4 calls so an Ad has been placed in the yellow paper (tri county North) for 1 week.

Committee Reports

Advertising: Geri Christensen – nothing at this time.

Premium Book: All changes are due to Colleen by Feb 15<sup>th</sup>. Rod Rivard - Horse Project would like to increase stall fee from \$1 to \$5 with the intent of that monies going back to the FS to cover some of the cost of bringing some screenings into the stalls and level them out. Slag was what was put on last fall, more is needed on the edges.

Quality Meats; Judy Bainbridge - meeting will be on Feb 4<sup>th</sup>, swine flu is gone so we are ok to have a swine weigh in this year but there have been many exhibitors that like the alternative system. This will be discussed on Feb 4<sup>th</sup>.

Ticket Sales: Geri Christensen nothing to report.

Entertainment & Grandstand: Judy Bainbridge - booked 2 acts at convention. Magician/hypnotist, and the "Wolf Brothers" – an Australian band. We will need to obtain some sound equipment. Judy has spoken to Mark Johnson regarding getting sound equipment, Mark can get it. Booked last year for this year is the Looney Lutherans for Sunday. Jaime Wood – has been obtaining contracts, will have basically the same thing we had last year. Will be using the same demo derby vendor as last year, will be adding the burnout contest and a power wheels contest. Demo time did change to 1pm. Janis Larson – spoke with Rick (demo derby) regarding insurance claim, if anyone receives calls regarding this they should route the calls to Janis. .

Commercial Exhibits: Amy Jonnson – contracts are sent out and they are receiving some back. Plans are still to adjust where the quilts are exhibited. School exhibits are going to need more or better space, wondering if we can use the red school house.

Small Animal: Amy Jonnson – nothing, Becky Larson – nothing, Don Dipprey - Llama program would like to be able to sell llama based products in the llama area. Questioning if they can or not, they will meet with Amy/Kim.

EMT's & Safety: Janis Larson – North memorial Amb. Service

Social Garden: Amy Jonnson – committee has not meet yet, she did talk with Andrea Jain and she is still interested in running the beer gardens this year, they will be getting their license soon.

Fairest of the Fair: Amy Strohbach – Kayla represented us as State well and she is doing well. Her basket went for just under \$1200. Current FOF Emily is at the St. Paul Winter Carnival. Amy is looking at revamping the float a bit to make it more user friendly.

Horse: Rodney Rivard – Discussion on the need for a board member to be on the use of arena committee and that no one has signed up at this time, there are currently only 2 people on the committee– Rod is willing and thought Leslie was also want to be on the committee, we will add Rod to use of Arena committee and check with Leslie. Discussion regarding having the cattle working show on Sunday again, he felt it went well last year. This is referred back to the arena use committee to discuss. Discussion on the request from Jessica Baillargeon regarding her group running the open show, this is also deferred to the Arena Use Committee to discuss.

Parking: Nothing to report at this time

Senior Events: Dale Wood – nothing to report at this time

Bylaws & Policies: Karrie Melin-Swenson – has not me yet.

Livestock: Karrie Melin-Swenson – meeting feb 4<sup>th</sup> with Quality meats.

Fair Camping: Janis Larson – nothing at this time.

Programming Committee: Judy Bainbridge - Has not met yet

Use of Grounds & Winter Storage: Janis Larson – Boy Scouts would like to hold an event in September; Janis will need to work with Geri on the calendar. Calendar is on the web site. Janis would like to work with them on coming to the fair to do a flag rising on the fair grounds and would like to waive the use fee to them.

Budget: Dale Wood - covered above.

Fundraising: Geri Christensen – sponsorship letter on hold until discussion with board is completed.

Bldgs. & Grounds – Maint. Long Range Plans: Brandon DeRosier – have not met yet, will need to meet soon. Tim Wilson – new building inspector/: questioning the H barn structure stability. Dale Wood- spoke with grandstand builder at conventions, cost is around \$850,000. Dale spoke with both Deb Peterson and Dayna Frey regarding the potential cost and that County is still looking at putting it in the budget for 2017 but he is unsure of the amount budgeted.

Executive Committee: Nothing at this time.

#### New Business:

1: Action on Committee Reports

2: Lakeland Communications proposal for phone/internet: No phone service in SCF at this time, only internet/wifi. He would like an answer at the Feb. meeting so he has time to get permits and order equipment so it can be done in the early spring. Dale, Janis and Tracy will pursue it

3: Polk County Fair Society Facebook and Web page, use of and management of. Amy Jonnson makes a motion to make the PCFS facebook page be managed and maintained by the Advertising committee, Admin rights will be transferred back to the Advertising committee members and they will create and bring before the board guidelines for posting. 2<sup>nd</sup> by Ted Johnson. Motion carried. Web page – Currently is being ran by the advertising committee. The web domain is currently owned by JJ Web services so we cannot switch.

4: Convention recap, scheduling of individual presentations. Tim Wilson: Risk management, Janis Larson – what to expect when you have a loss of a member. Tracy – treasurers position, Judy – always learn something new, Becky Larson – neat awards, Becky Dickenson – displays of how other fairs advertise. Amy Storhbach – networking for the different web sites, fairest of the fair meetings. 50<sup>th</sup> year of FOF, had @ 30, and the very 1<sup>st</sup> one did attend. Jaime Wood – grandstand events meetings, insurance, the trade shows and potential future grandstand events. Dale Wood – barn and grounds safety.

5: Tim Heffernan Memorial: Dale Wood

6: Toys for Tots: Dale Wood – sheriff's department asked "us" to sell tickets again, they had a record year.

7: Gopher control: Don Dipprey – on hold he has not received all the information yet. Brandon Derosier spoke with a person at convention who lives in Marine on St. Croix who eradicates gophers, who would like to come take a look

8: Rack for Folding Chairs: Dale Wood – we have "new" chairs that we should have a rack for storage and transport. Judy brought a few options she found on the internet with prices. Ted Johnson makes a motion to spend \$500 or less for

a chair rack that hold all the folding chairs (belonging to the PCFS) dale has in his garage, 2<sup>nd</sup> Becky Dickinson, motion carried.

9: District Meeting – April 20<sup>th</sup>, 2016 PCF. Dale Wood – 1<sup>st</sup> meeting last Thursday, next meeting was going to be tonight to discuss dinner options. Meeting will be at the fairgrounds will start at 10am

10: Sponsorship letter: Ted Johnson makes a motion to give the sponsorship committee authority to use the current presented letter and to send out as soon as they feel it necessary. Brandon D 2<sup>nd</sup>, motion passed.

11: Lois Christensen Memorial/tribute: Karrie Melin-Swenson – Lois volunteered and worked in the open class and quilting areas, was very involved in both open and jr exhibits. Will submit to State association of fair to be recognized.

12: Set next meeting date/time February 25<sup>th</sup>, 2016 – 7 pm Meeting, **West Conference Room**, Government Center in Balsam Lake

13: Thank you from Judy's fathers memorial

• Upcoming Events:

Inmates: April 18<sup>th</sup> & 19<sup>th</sup>, 2016  
July 11<sup>th</sup> & 12<sup>th</sup>, 2016  
August 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup>, 2016  
October 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup>, 2016

Motion to adjourn: Ted Johnson makes a motion to adjourn, 2<sup>nd</sup> Don Dipprey motion carried.

Respectfully submitted Kerri Slate, Secretary