

**POLK COUNTY FAIR SOCIETY  
MEETING OF THE BOARD OF DIRECTORS  
February 27, 2014– 7:00 pm -10pm.  
Government Center, Balsam Lake, WI  
(Draft for Approval)**

**Attendance:** Dale Wood-President, Karrie Melin-Swenson –Vice President, Geri Christensen-Treasurer , Judy Bainbridge-Financial Secretary, Rod McGee-Vice President, Rodney Rivard-Director, Karen Peper-Director, Kerri Slate – Secretary. Sylvan Erickson, Lisa Erickson, Karin Sandberg, Brian Sandberg, Kathy Hite, Stephanie Larsen, Greg Dick, Sandy Wood, Patti Andersen, Jeannine Moe, Chad Lutsey

**Call to Order:** The meeting was called to order at 0726pm by President Dale Wood.

**Agenda:** Agenda was distributed; requested additions/changes to the agenda: Saddle club use of fair grounds, remove quality meats beef weight in from upcoming events, change Quality meats – sheep/Pig weigh – in to Sheep/goats weigh in. President Dale Wood requested a motion to approve the Agenda. Karen Peper made a motion to approve the agenda with the above stated changes, Royce Larson 2<sup>nd</sup>, Motion Carried

**Approval of Draft Minutes:** Draft meeting minutes from the January 29<sup>th</sup>, 2014 PCFS Meeting of the board of Directors was distributed. President Dale Wood requested a motion to approve the Meeting minutes: Rod McGee made a motion to approve the January 29<sup>th</sup>, 2014 Meeting Minutes as presented, 2<sup>nd</sup> by Rodney Rivard, motion carried.

**Treasurer's Report:** Geri Christensen – Treasurer present copies of the treasurer's report dated February 27, 2014. Reviewed new loan details, received state aide. Energy Fair deleted from books as they are no longer functioning and \$34 absorbed, received \$2000 from quality meats, \$1000/walkways, \$1000 to H Barn. Karen Peper made a motion to accept the treasurers' report dated February 27<sup>th</sup>, 2014 as presented, 2<sup>nd</sup> by Judy Bainbridge, Motion carried.

**Additional Agenda Items:**

1: Apple River Saddle Club use of grounds: Patti Andersen– they would like to have another saddle club assisting them with running the open show during the fair as this is a large operation and the additional help would be useful, Patty clarifying that if they do will they (additional saddle club)will also receive a free show. Clarified that they would be eligible after the 2014 fair completion. Show this year is exactly the same. Last year Sandy Wood provided a copy machine for them to make copies of the coggins test; does the fair society have one they could use? No, we can however supply toner/ink and paper. Sandy and Patty were instructed to contact Kerri Slate, Secretary prior to the fair with their paper/toner needs and they were updated that they can come and use the big copier in the Admin building during the fair anytime they want. 4H program will have jumping this year. Rodney Rivard makes a motion that we offer groups: For putting on one full day of work at the fair in the open show then you get one free day of arena rental use the following fair year, and per the previous motion agreement regarding the additional fees. Geri Christensen 2<sup>nd</sup>, motion carried.

## Old Business:

- 1: Duane Chinander Arena Project/Horse Project: Rodney Rivard: Dave Neimeth (?sp) is building the sign for the appreciation sign, he is working on the thank you list currently and reviewed this. He will continue to work on it and will bring it back at the next meeting. Rodney Rivard also clarified who is associated with whom: Sylvan Erickson – Jr horse show superintendent, Sandy Wood – Open horse show superintendent, Karen Sandberg – 4H horse project head and Rod Rivard is chair of the PCFS Horse committee.
- 2: Yellow House: Dale Wood - Chris Nelson will be going in soon to start raising the house.
- 3: New Property Purchase: Dale Wood – county continues to work on this. Nothing new at this time.
- 4: Loan Status on New Property: Reported with-in the treasurer’s report.
- 5: 4H Policy Review: Chad Lutsey – suggested we should get a group of interested people together and discuss this.
- 6: Barn walkways/water Runoff Study: Ted Johnson still working on bid, but does not have it ready yet.
- 7: Southwest Directors Position: Geri Christensen - not filled yet, we will leave it on for another month to see if we have any interest in this position.
- 8: Tractor Sale/Use of snow club tractor: Rod McGee tractor for next year is set up with the snow club; we will have to check with Leslie Davidson on the status of the agreement. There was only a verbal agreement last year; we will need to look at something in writing. Tractor is still for sale, has not sold yet.
- 9: Poultry/small animal barn: Dale Wood – received info from KWood, he does not feel we need a sprinkler system if we have enough doors/exits. \$22313/ 56 x 160 – poles/rafters, and does not include tin or doors, ect. He needs someone to help draw up plans. Geri Christensen indicated we need to include Debbie Peterson from Land/Water in the plans and we should also involve Becky Larson and Amy Johnson in planning as well.
- 10: Establishing spring startup/fall shut down procedures/written instructions/utility maps/checklist: Pass
- 11: Pocket Gophers: Karrie Melin-Swenson – Leslie Davidson has lined something up with Ray Little and this will be taken care of in the spring.
- 12: State Fair Talent Contest: Judy Bainbridge - Discussion last time was whether we should pay something towards the local winner’s trip to the State Fair level as they do represent Polk County. Discussion regarding possible contributions – mileage payment, hotel/motel fee’s, entrance fees. Will continue to discuss and bring back next month.
- 13: 2014 Fair Bids: Kerri Slate – updated board that bids have been sent out and are coming back in. Deadline for bids is March 10<sup>th</sup> to accommodate presentation to the executive board with information available for the March meeting. Karrie Melin-Swenson: Bids for publishing the fair book received, inter- county leader bid: \$3395, Amery Free Press bid: \$3015. Rodney Rivard makes a motion to stay with the inter-county coop publishing for \$3395, Geri Christensen 2<sup>nd</sup> Motion carried.

## **Committee Reports**

Advertising: Geri Christensen – Sign will be by Market Place/SCF again this year, not up yet.

Entertainment & Grandstand: Judy Bainbridge – Contracts are going out, looking at putting a dance floor in the main stage to accommodate the Duck for the Oyster dancers. Bids for this are being obtained; Judy is working with a company for a possible donation of a dance floor.

Social Garden: Geri Christensen – Meeting was held, meeting minutes are available. License has been approved – no sales after midnight, working on beer bids.

Senior Events: Kerri Slate – continue to work with ADRC, nothing new at this time.

Programming Committee: Met last week, had a very good meeting, working on several items, and contest for the 2014 fair.

Premium Book: Karrie Melin-Swenson – Extension office would like all changes/items by the end of this week.

Commercial Exhibits: Geri Christensen – she received a request from a “paint ball” vendor – he has an enclosed tent and allows patrons to shoot paint balls at targets within the tent. There were many questions from fair directors, Geri Christensen will contact this vendor and ask that he come to our next meeting to answer any questions. Geri Christensen will also obtain a picture of his tent to show the directors. Kerri Slate updated board on a request from the Leaders Federation 100<sup>th</sup> anniversary committee regarding the selling of plat books at the fair. They would like to sell the plat books, only for the 2014 fair, within their display area they have planned, they were wondering if they would then be charged the “vendor fee”. Geri Christensen makes a motion to assist the Leaders Federation/4H in having a display area where they can also sell plat books during the 2014 fair and that we will not charge them a commercial fee, 2<sup>nd</sup> Karen Peper, motion carried.

Fairest of the Fair: Dale Wood – 1 candidate so far, nothing else new going on.

Bylaws & Policies: Geri Christensen – Jeff Fuge and company reviewing our paperwork, feel our memorandum is fine but we need a new one signed by the current board. They are not proposing any changes at this time and will set up a meeting to complete this.

Quality Meats: Judy Bainbridge – Meeting set up with the Livestock committee for March 11, 2014 to discuss the swine show. Will be held here at the government center in rooms a/b at 7:30pm

Small Animal: Pass

Horse: Rodney Rivard – covered above, nothing additional to add.

Livestock: Karrie Melin-Swenson – nothing new to add at this time.

Ticket Sales: Geri Christensen – nothing new to report at this time.

EMT's & Safety: Pass

Parking: Pass

Fair Camping: Pass

Budget: Geri Christensen – nothing new, OK

Fundraising: Geri Christensen – she has had good feedback about having an antiques appraiser at the flea market, he is already booked elsewhere for 2014, but she has booked him for the 2015 season, she presented a cost breakdown. Email received from Brian Carlson – offering a “grant writing” seminar, do we want this? No, not at this time per board present.

Use of Grounds & Winter Storage: Geri Christensen – hockey arena contract needs to be reviewed and renewed, maybe we can set this up for April or May. Dale Wood – he was contacted by a family wishing to have a “funeral” at the fairgrounds, would be a memorial service. Geri Christensen – winter

storage, load out coming up on April 12<sup>th</sup>, 2014. County has been reviewing our contract and has found several small items that need to be addressed and/or changed.

Bldgs. & Grounds – Maint. & Long Range Plans: Proposing to put a mural on the South bathroom, discussion regarding the location and it was decided this was not a suitable location due to poor visibility. They will continue to work on location for this. Will need to have a Building and grounds meeting to discuss the startup/shut down check list.

Executive Committee: Nothing to report at this time.

**New Business:**

1. Action on Committee Reports: none needed at this time.
2. Fair Premium book Changes: Reviewed and reported on under Premium book committee.
3. Zone 4 Meeting – Rod McGee may be going.
4. District 2 Meetings – April 2<sup>nd</sup> in Colfax
5. Pig Weigh in: Dale Wood – meetings have been scheduled, nothing has been decided yet. Radio Podcast was listened to this week; copies of the Pod cast are available via a PDF file.

**Set Next Meeting date/time:** March 27<sup>th</sup>, 2014 7pm at the Government Center in Balsam Lake

**Adjournment:** Rod McGee makes a motion to adjourn the meeting, 2<sup>nd</sup> by Karen Peper, motion carried. Meeting was adjourned at 0955 pm.

**Upcoming Events:** Inmate dates: April 23, 24, 25. July 29, 30, 31. Oct. 1, 2,3  
Flea Market: May 3<sup>rd</sup>  
Quality Meats - Sheep/Pig Weigh-in – April 26th

Respectfully submitted by Kerri Slate, Secretary